



## TECHNICIAN CERTIFICATION PROGRAM Six Month-Intern Registration

Note 1: For MoDOT personnel only, please fill out this form down to Supervisor E-mail.

**Note 2:** If you are sending more than one applicant at one time for Registered Internship, scan each person separately. I keep individual records for each person, so do not mix the applications together in one long scan. Thanks, TCPC

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

New Hire (1 time only) ☐ Summer help (1 time only) ☐ Summer student (up to 3 times) ☐

E-mail: \_\_\_\_\_

MoDOT: Organizational Unit \_\_\_\_\_

Company Name \_\_\_\_\_

\*Supervisor's Name: \_\_\_\_\_

\*Supervisor E-mail: \_\_\_\_\_

Work Address: \_\_\_\_\_

Work City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Work Phone: \_\_\_\_\_ Work Fax: \_\_\_\_\_

### UPDATED:

**Intern registration** is not to replace certification. Instead intern registration is intended for summer students, qualifying new hires and seasonal workers for training purposes and to better utilize summer help. For summer students, intern registration can be repeated for a maximum of three times. For qualifying new hires and seasonal workers, a one-time intern registration may be granted to prepare these people for certification.

The **\*Supervisor** will be responsible for the registration of the intern, all of the interns testing activities, and that the intern has a valid temporary card as a "Registered Intern" when performing tests.

In addition, the **\*Supervisor** will also be responsible for assigning an Inspector/Technician who will be directly in charge of the intern out in the field; this Inspector/Technician will oversee the interns work, and hold current certification in the tests being performed by the intern. The Inspector/Technician can vary depending on the certifications held and type of work that is being done that day.

\_\_\_\_\_  
*Intern's Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Supervisors Signature*

Send this Completed form to:

\_\_\_\_\_  
*Date*

Email: [TechCert@modot.mo.gov](mailto:TechCert@modot.mo.gov)

Mail: Missouri Department of Transportation  
Technician Certification Program  
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Jefferson City MO 65102