

Missouri Department of Transportation Job Description

Job Title: Environmental Compliance Manager

Title Code: R04665

Salary Grade: 10

Exemption Status: Exempt

Supervisory Responsibilities: Full Supervision

District/Division: Central Office – Design

Effective Date: 09-16-2025

Replaces (Effective Date): 07-01-2022

General Summary

The environmental compliance manager ensures that department operations are conducted in accordance with local, state, and federal environmental laws. Responsibilities are performed under general supervision.

Minimum/Required Qualifications

- Bachelor's Degree: Environmental Science, Chemistry, Biology, Earth Science, or related field.
- Employees holding certain positions within this classification may be required to obtain annual certification by the Department of Natural Resources for asbestos inspector, monitoring well installer and pump installer, and annual certification by the Department of Health for lead inspector within one year of assuming position.
- Six years of experience in positions requiring the knowledge and use of environmental laws and regulations.

Special Working Conditions/Job Characteristics

- Job requires regular, statewide, overnight travel.

Examples of Work

1. Provides environmental classification decisions for department's State Transportation Improvement Plan (STIP) projects and coordinates with Federal Highway Administration (FHWA) on more complex projects that include environmental assessment and environmental impact studies; makes final decision on environmental documentation requirements for the majority of the STIP projects and federal aid off-system projects.

2. Assists department staff in maintaining environmental databases, including right of way and construction project status fields not controlled by project managers; makes final decision on database.
3. Coordinates with department staff and resource agencies including FHWA; serves as a consultant regarding environmental matters.
4. Provides quality assurance and quality control, including guidance to others such as environmental staff and other departmental staff.
5. Performs supervisory responsibilities.
6. Performs other responsibilities as required or assigned.