Missouri Department of Transportation Job Description

Job Title: Intermediate Environmental Specialist – Safety Sensitive

Title Code: R04127

Salary Grade: 8

Exemption Status: Non-Exempt

Supervisory Responsibilities: None

District/Division: Central Office – Design

Effective Date: 09-01-2026

Replaces (Effective Date): 04-01-2026

General Summary

The intermediate environmental specialist - safety sensitive performs varied and moderately complex activities with regard to ensuring that assigned projects comply with federal and state environmental regulations. Responsibilities are performed under moderate supervision.

Minimum/Required Qualifications

- Bachelor's degree in environmental, natural resource, or social science, or related field.
- Two years of experience in environmental studies.
- Successful completion of a medical-physical examination. (Hazardous Waste Only).

Special Working Conditions/Job Characteristics

- Job requires regular, statewide or out-of-state, overnight travel.
- Job requires exposure to moderately adverse and undesirable environmental conditions.
- A postsecondary degree is the best measure to ensure candidates possess required knowledge in scientific practices, regulatory knowledge, and technical skills taught in formal environmental programs.

Examples of Work

1. Evaluates projects for environmental impacts and compliance with state, federal and organizational guidelines; presents information to department staff through frequent and regular communications; makes recommendations regarding the need to avoid or minimize environmental impacts, or develop compensatory mitigation plans.

2. Prepares, edits, and reviews internal reports, correspondence, and graphic materials as it relates to environmental regulations, requirements, or other environmental issues; including follow up on permit requests as assigned; assists in the preparation of environmental related information and materials for public hearings.

3. Obtains information from environmental staff and district personnel to develop, write, and edit technical reports in accordance with department policies and practices for approval by the Federal Highway Administration and other agencies.

4. Conducts field investigations and analysis regarding biological evaluation, wetland delineations, floodplain and parkland evaluations, noise and hazardous waste assessments, land use determinations, or socio-economic studies.

5. Develops mitigation agreements and memoranda of understanding with resource agencies, including negotiation of waste cleanup requirements and other mitigation commitments.

6. Provides technical support for the preparation of technical reports for inclusion in environmental documents in accordance with federal requirements and department policies.

7. Researches topics concerning federal or state legislation, regulatory agency guidance, and performs literature computer searches on various environmental topics; provides technical assistance in understanding and complying with state, federal, and organizational environmental standards and regulation and participates on project core teams.

8. Performs other responsibilities as required or assigned.