# SShowcas

# **Productivity**

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Prepared by Transportation Planning Missouri Department of Transportation

# **Customer Service Interactive Flowchart**

## Select the Appropriate Areas: Clear Previous Values Attenuators Lighting Signals Bridge Pavement Marking Signing Drainage Pavement Surface Traffic Control In Work Zones Flashers Radio Winter Events Freeway Management Devices Roadsides Highway Incidents Shoulders

# **Description and Benefit**

The Customer Service Online Resources were created to aid customer service reps in their daily tasks. One of the resources developed is an Interactive Flowchart aimed at helping determine priority while filling out a call report. The tool provides categories with check box options in which reps can continue to choose options that accurately describe the customer's concern until a priority determination is reached. The language provided for the interactive flowchart is consistent with the IRP, yet laid out in a simpler way to make it easier for reps to read. This tool allows for all information to be accessed in one central location making it simpler for reps to sort through information.

# **For More Information Contact**

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